

ST. THOMAS COLLEGE, PALAI

POLICY DOCUMENTS



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11. MENTORING

Mentoring includes listening, encouraging, sharing the experience, giving help, advice and guidance to students and pointing them to other sources of support or referral.

1. The mentors have to act on behalf of the college to support learners who are enrolled on a course of study.
2. The mentor will act within an agreed range of confidentiality and will ensure they have the best interests of the young learner in mind at all times.
3. The mentors should be good communicators, excellent and active listeners. They should have sympathetic approach to sensitive issues and should be able to maintain confidentiality.
4. They should have regular meetings with their mentee and keep records
5. They should make the young learners work for them and take advantage of the young person in anyway.
6. The college is responsible for providing training, advice and on-going guidance to the mentors
7. The department heads, tutors and the mentors will meet as a group once every month to discuss development ideas and to look at up-coming events and possible pressure points which their mentees might be facing.
8. Any complaint regarding mentors from students should be submitted to the principal directly. And the principal should take due measures to provide the student with other suitable mentors.

12. EXTENSION ACTIVITIES

The College has a centralized approach towards the extension activities which serve to sensitize the students to social issues and needs and also imbibe a sense of social responsibility for the holistic development of their personality.

- All the extension activities organized by the College through NSS, NCC, Blood donors forum and departments are designed to contribute to the holistic development of students and for the upliftment of the community to bring about social change.